



## CITY COUNCIL AGENDA

**April 21, 2026**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p3**
- 6. ADMINISTRATION AGENDA p4**
  - A. City Council Meeting Minutes – April 7, 2026
- 7. PRESENTATIONS / PROCLAMATIONS p11**
  - A. Roger Stewart Tree City USA p
  - B. Arbor Day Proclamation p
- 8. PUBLIC FORUM (*Citizen input and requests*)**
- 9. APPOINTMENTS NONE**
- 10. OLD BUSINESS p18**
  - A. Ordinance# 1443-26 sign recommendations for residential districts p18
  - B. Discussion of Brush Pile p21
  - C. Update on HB 274/243 Valley Center Debit Bonding p23
- 11. NEW BUSINESS p24**
  - A. City Promotional Services RFP for Advertising p24
  - B. Request for the use of 225 W Main & Farmer’s Market signage in ROW p29
  - C. Stearman Temporary Construction Easement for Water Treatment Plant p31
  - D. Sharp Temporary Construction Easement for Water Treatment Plant p36
  - E. Rio Bella Change Order #3 is for an Erosion Control Mat p41
- 12. CONSENT AGENDA p43**
  - A. Appropriation Ordinance – March 17, 2026 p44
- 13. STAFF REPORTS p52**
- 14. GOVERNING BODY REPORTS p53**

**15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenterk.gov](mailto:cityclerk@valleycenterk.gov) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.gov](http://www.valleycenterks.gov) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from April 7, 2026, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
April 7, 2026  
CITY HALL  
121 S. MERIDIAN

Mayor Truman called the regular council meeting to order at 7:00 p.m. with the following members present: Eric Scriven, Ben Anderson, Gina Gregory, Jeanne Daniels, and Matt Stamm.

Members Absent: Chris Evans, Amy Reid & Robert Colbert

Staff Present: Lloyd Newman, Public Safety Director  
Kyle Fiedler, Community Development Director  
Neal Owings, Parks and Public Buildings Director  
Barry Arbuckle, City Attorney  
Clint Miller, Finance Director  
Amanda Park, City Clerk/HR Director  
Cyndra Kastens, City Administrator

Press present: Ark Valley News

**APPROVAL OF AGENDA**

Anderson moved to approve the agenda as presented, seconded by Stamm. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

Stamm moved to approve the minutes of March 17, 2026, regular City Council meeting as presented, seconded by Daniels Vote yea: unanimous. Motion carried.

**PRESENTATIONS/PROCLAMATIONS – None**

**PUBLIC FORUM** – Allen Schmidt had concerns regarding membership at the Valley Center Recreation Facility. He stated they won't take his insurance, and they are at an impasse at this time. Mayor Truman recommended going to speak to the Valley Center Recreation Board or the School District. The City of Valley Center only owns the building.

**APPOINTMENTS –**

**VALLEY CENTER PLANNING & ZONING BOARD**

Mayor Truman requested the re-appointment of Dalton Wilson & Steve Conway. Their term will expire April 2029. Anderson moved to approve both re-appointments, seconded by Gregory. Vote Yea: unanimous. Motion carried.

**OLD BUSINESS –**

**A. WATER TREATMENT PLANT PRESENTATION BY BURNS MCDONNELL.**

**Dana Hinderliter with Burns & McDonnell and a representative from CAS presented an update of the Water Treatment Plant project and a review of the financial progress. The project is on schedule and proceeding well.**

**B. RESOLUTION #809-26 Establishing Policy for Financial Improvements and Levying Special Assessments, Repealing Resolution # 481-05.**

City Administrator Kastens presented Resolution 809-26, the only amendment to the resolution being minor grammatical and the removal of the 75% lot sale option for partial release of the letter of credit as instructed by Council. Kastens informed council of the realization of a few other items that will require further review

and the need for additional amendments to discuss at a later date after the City Administrator and City Attorney research further. Stamm moved to approve Resolution #809-26 establishing the policy, seconded by Gregory. Vote Yea: unanimous. Motion carried.

C. 2026 ROADWAY UPGRADE SERVICES RFP FOR SENECA

City Administrator Kastens presented the RFP to let to bid roadway upgrades on South Seneca from 69<sup>th</sup> to the Railroad Tracks. The work would include removal of surface, and installation of base and 5” of asphalt. The project would allow an add alternate of 7” of asphalt for pricing consideration. Anderson moved to approve the 2026 RFP Roadway Upgrade, seconded by Stamm. Vote Yea: unanimous. Motion carried

D. ORDINANCE 1442-26; REZONE 135 N ASH

Community Development Director Fiedler presented an ordinance to rezone 135 N Ash from R-1b to R-2. Anderson moved to approve Ordinance 1442-26 to re-zone 135 N Ash. Motion seconded by Gregory. Vote: yea; unanimous Motion carried

**NEW BUSINESS-**

A. ROW CITY WIDE GARAGE SALES SPRING & FALL

Allison Clubb, Chamber Director, requested a waiver to allow garage sale signs to be placed in the Right-of-Way (ROW) for the spring and fall community garage sales events, to be removed before noon on Sunday. Stamm made motion to approve the Row for city wide garage sale signs, seconded by Anderson. Vote Yea: unanimous Motion carried

B. REQUEST FOR USAGE OF 225 W MAIN - 2026 FALL FESTIVAL

Allison Clubb requested the use of the property at 225 W Main St, Valley Center Kansas beginning Wednesday, September 23rd, 2026, at 4pm through Sunday, September 27th, 2026. The council verified that event insurance would be required to be provided by the Chamber. Anderson made motion to approve the request for the usage of 225 W Main for the 2026 Fall Festival. Motion seconded by Daniels. Vote yea: unanimous. Motion Carried.

C. REQUEST CITY SPONSORSHIP FOR 2026 FALL FESTIVAL

Allison Clubb requested \$5,000.00 for the 2026 Fall Festival. Miller verified that there was \$6,000 remaining for the 2026 budget year. Scriven made a motion to give Fall Fest the entire amount. Motion seconded by Anderson. Vote: yea; unanimous. Motion carried.

D. REQUEST CITY SPONSOSHIP FOR 2026 MUD DAUBERS

Sheldon Howell presented an update on the Mud Daubers team and their excitement to be back in the community. Council shared the budget cuts of this fund and after the previous agenda’s approval, that only \$1,000 remains in the fund for this and other such requests such as PBS, DAR, etc. After a great discussion by council, Anderson made a motion that we donate \$500.00 for the Mud Daubers. Motion seconded by Gregory. Vote yea: unanimous. Motion Carried.

E. APPROVAL ABATEMENT MOWING RFP

Community Development Director Fiedler presented the RFP for 2026 Abatement and Mowing/Debris Removal Services. After review, Anderson made a motion to approve the abatement and mowing RFP. Motion seconded by Stamm. Vote: yea; unanimous. Motion carried.

F. NATIONAL PLASTICS TAX ABATEMENT

Community Development Director Fiedler presented information regarding a property tax abatement application submitted by National Plastics Color, Inc., which was reviewed by the City's Economic Development Board on April 1, 2026. National Plastics is working on an expansion by adding a 36,000 sq ft building plus a rail spur to their site. The rebate is a tiered system based upon capital investment, job creation, employee benefits, and meeting the Regional Growth Plan. Based upon that criteria and meeting the 1:1 economic development criteria ratio determined by WSU, National Plastics qualifies for a 100% rebate on city taxes for the new developments at this location for a five-year period, with the possibility for one extension for an additional 5-year rebate after eligibility review at that time. Mayor asked how the rail drop will tie up our intersections. BNSF will stop short of Ford Street and take four cars at a time across the intersection to the site to minimize traffic interruption. This will occur approximately once or twice per week. Stamm made a motion final approval of National Plastics Color, Inc. property tax abatement application under the following terms: City of Valley Center, using the FY2025 City portion of general property taxes paid, \$12.86 as a baseline, will reimburse any increase in the City portion of general property taxes at a 100% rate to National Plastics Color, Inc. on the four parcels of land just north of 100 W. Industrial for tax years 2027-2031 with the possibility of an additional five year term (based on the performance by the company) to be reviewed by the City in 2031. Motion seconded by Gregory. Vote: yea; unanimous. Motion carried.

#### G. NATIONAL PLASTICS KDOT ECONOMIC DEVELOPMENT APPLICATION

Community Development Director Fiedler presented a draft application to the KDOT Economic Development Program for National Plastics Color expansion. Fiedler stated that this application is for transportation improvements that must be tied to job creation; be safety improvement related and must be submitted by local government. Grant prefers a 25% match funding by the local government. National Plastics has stated they will provide match funding. The state would reimburse 75% based on how we apply. Anderson wanted clarification that the city is not funding this. Fiedler confirmed that the city will have no expense other than staff time to administer the grant. Anderson made a motion to recommend City sponsoring the application and submitting the grant application on behalf of National Plastics Color. Motion seconded by Stamm. Vote: yea; unanimous. Motion carried.

#### H. ORDINANCE # 1443-26 PLACEMENT OF SIGNS

Community Development Director Fiedler presented Ordinance No. 1443-26, which amends the Valley Center City Code Book to provide consistency in sign regulations for residential districts by combining suburban residential sign requirements with all other residential sign requirements. Suburban residential is currently under the agricultural category of the zoning sign code instead of being with the residential section. Combining these sections for residential unifies consistency for signs in residential developments. Planning and Zoning also wanted a timeline added for sign placement. Current code does have a timeline for sign removal when 90% of the lots have been sold but does not address very slow build outs lasting longer than the integrity of the sign. Planning and Zoning has requested a sign to be valid for only 10 years at which time the sign would have to be removed or reapplied for. Anderson made a motion to approve Ordinance 1443-26 for 1st reading. Motion seconded by Gregory. Vote: yea: unanimous. Motion carried

#### I. AMBER RIDGE CHANGE ORDER #1

Jake Vasa with SEH presented change order #1. This change order is for a storm sewer line adjustment to the south to clear existing utilities in the ROW. Stamm made a motion to approval of Amber Ridge, change order #1 in the amount of \$ 12,813.62 and authorize Mayor to sign. Motion seconded by Gregory. Vote: yea; unanimous. Motion carried.

#### J. HARVEST PLACE CHANGE ORDER#3

Jake Vasa with SEH presented change order #3. This change order is to add 12” RCB and additional grading for sidewalk in NW commercial corner of project at 93<sup>rd</sup> and Meridian. Anderson made a motion to approval of Harvest Place, change order #3 in the amount of \$ 7,756.10 and authorize Mayor to sign. Motion seconded by Stamm. Vote: yea; unanimous. Motion carried.

### **CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – APRIL 7, 2026
- B. PLANNING & ZONING BOARD MINUTES-MARCH 24, 2026
- C. ECONOMIC DEVELOPMENT BOARD MINUTES APRIL 1, 2026
- D. TRAIL END CHANGE ORDER #8
- E. TRAIL END CHANGE ORDER #9
- F. APPOINTMENT OF AMANDA PARK

Stamm motion to approve the Consent Agenda as presented. Seconded by Anderson, Vote: Yea: Unanimous. Motion carried.

### **STAFF REPORTS**

#### COMMUNITY DEVELOPMENT DIRECTOR FIELDER

The first Thursday in May the Farmers Market will start. The Market will be every Thursday this year. The last one will be the third Thursday in September. We still need to submit a request since the city owns the lot. It should be on the next agenda. Main Street America will be here May 6, 2026, they will be here all day. They are looking for governing body members to attend this meeting.

#### POLICE CHIEF NEWMAN

Yesterday council members received an email from the City Administrator regarding fire response & mutual aid. I saw that Councilmember Stamm has volunteered. Looking for directions, to see who would like to participate. Mayor Truman said” put me on the list”. Anderson stated, “I support the Mayor, Matt and Eric when he can”.

#### LIBRARY DIRECTOR SHARP

I thought I would give you a report on the Spring Festival we had last Saturday. We counted a little over 900 people attending. We will start planning for next year.

#### FINANCE DIRECTOR MILLER

We completed the audit about 10 days ago. Sean Gordon said it was a good audit no significant things were found. I would have come to you tonight with a bond sale but as you know house bill 2745. With the advice from our bond council has been pushed back. This might happen in May. Kansas is now an unlimited debt state and if this bill does pass the cities will receive a downgrade. We should know something by the end of this week regarding this house bill.

#### CITY CLERK/HR DIRECTOR PARK

Park stated that the 2026 NCAA Championships is a friendly competition that we have amongst departments. Mackenzie Flax won the men’s championship and Amanda Park won the women’s championship.

#### CITY ADMINISTRATOR KASTENS

I will stand for any questions you might have while I am here otherwise, I have nothing.

MAYOR TRUMAN

I went to a class last council meeting we had Sedgwick County Emergency Response. Mayor is officially a member of the Emergency Response Team. 20 hours' worth of training which was excellent. I would recommend that to anybody that is in a HOA or a Neighborhood Watch. It is designed to help our first responders in a city-wide disaster. I would recommend this to anyone. 3 other Valley Center Citizens also attended the class.

**GOVERNING BODY REPORTS –**

COUNCILMEMBER SCRIVEN

Thank you Janice and the library. Lions club as well as for the book carnival. We had the snow cones as well and gave away about 300 snow cones in 3 hours. It was a really good time. Thank you to Lloyd and his crew with presence there as well and at kindergarten round up touch a truck event that was last week. How important it is that Lloyd and his crew are at all these community events while trying to establish relationships is awesome.

COUNCILMEMBER STAMM

We all received an email from a person requesting a quite zone. We have plans and prices and they are ridiculous. Without me contacting our BNSF guy, trains before going to El Dorado and Kansas City we were averaging about 35 to 40 trains a week. Now we are at 20 to 22 trains, so it has cut train traffic down quite a bit since that second rail was done. It has helped relieve some of the train traffic.

Stamm moved to adjourn, second by Anderson. Vote Yea: Unanimous.

**ADJOURN -**

**The meeting adjourned at 8:38 PM.**

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**Amanda Park, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the minutes of April 7, 2026, Regular Council Meeting as presented.**

**PRESENTATIONS / PROCLAMATIONS**

**A. ROGER STEWART TREE CITY USA PRESENTATION**

**B. ARBOR DAY PROCLAMATION**

**PUBLIC FORUM**

**APPOINTMENTS**



## CREATING GREENER, HEALTHIER, SUSTAINABLE COMMUNITIES NATIONWIDE.

Tree City USA program was developed by the Arbor Day Foundation in 1976 in collaboration with the U.S. Forest Service and the National Association of State Foresters. The program is a voluntary, annual recognition program designed to:

1. Raise awareness of the value trees provide to communities
2. Set a foundation of basic standards for communities of all sizes
3. Celebrate community improvement through trees
4. Maintain a national network of communities with developed or developing programs managing community trees



Why Become a Tree City USA

### **IT'S ABOUT DEMONSTRATING A COMMITMENT TO YOUR COMMUNITY THROUGH TREES**

The Tree City USA program provides community leaders with a basic framework for community forestry work and maintains a national network of communities engaged in issues related to community trees and community forestry.

- Communities leverage their national recognition when working with local and state leaders to maintain and increase funding for community programming.
- Tree City USA communities are part of a national network that can share information, educational resources, and potential funding opportunities as they arise.

Earning Recognition

**BE RECOGNIZED FOR YOUR COMMITMENT**

Communities must annually meet or exceed the four Tree City USA standards.

- **STANDARD 1:** A Tree board or department. Identify who is responsible for community trees.
- **STANDARD 2:** A public tree care ordinance. Establish community-wide laws that govern public tree care.
- **STANDARD 3:** Annual expenditure of \$2 per capita for community tree care activities. The expenditures include, tree planting and initial care, tree maintenance, tree removal, management, utility line clearance, and volunteer hours (we calculate hours at a national hourly rate).
- **STANDARD 4:** An Arbor Day observance and proclamation. The community must observe Arbor Day and have a signed proclamation. Arbor Day can be celebrated any day of the year.

How it Works

**JOIN THE TREE CITY USA NETWORK**

Communities apply online via the Arbor Day Foundation application portal. We strongly encourage applications completed by December 31.

- Apply annually to the program starting in September of each year via our online application system.
- Report activities that occur between January 1 and December 31.
- Applications are reviewed by our state forestry partners and the Arbor Day Foundation.
- Communities receive notification for revisions and when the application is approved.

**ELIGIBILITY**

Communities of any size that meet the four standards are welcome to apply, whether you have 10 residents or millions of residents.

Reported activities must meet or exceed the four standards of the program.



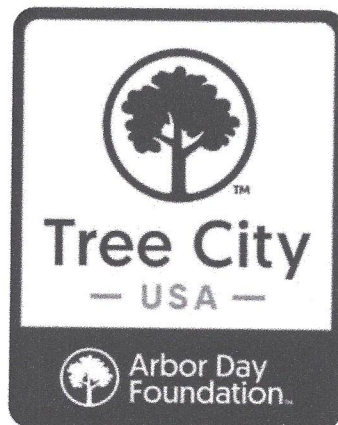
**START WORKING ON MEETING THE FOUR STANDARDS TODAY.  
YOU MAY BE CLOSER THAN YOU THINK TO BEING RECOGNIZED  
AS A TREE CITY USA COMMUNITY!**

For more information and to take our short readiness quiz, visit [arborday.org/treecity](http://arborday.org/treecity).

# Tree City USA

To qualify for Tree City USA a community must meet four standards established by the National Arbor Day Foundation and the National Association of State Foresters. These standards were established to ensure that every qualifying community would have a viable tree management plan and program. These program requirements are:

1. **A Tree Board or Department:**  
The community has a board, commission or department with legal responsibility for the care of public trees and authority to develop and administer a community tree management program.
2. **A Community Tree Ordinance:**  
A municipal tree ordinance regulates and establishes authority for tree planting, maintenance, protection and removal.
3. **A Community Forestry Budget of at least \$2 per Capita:**  
Evidence is required that the community has established a community forestry program that is supported by an annual budget of at least \$2 per capita. The budget should address the needs of species diversity, planting and removal needs, hazardous trees, insect and disease problems and establish a pattern of regular tree care such as pruning and watering.
4. **An Arbor Day Observance and Proclamation:**  
The community issues a mayoral (or equivalent) Arbor Day proclamation and sponsors or participates in an Arbor Day observance.



District	Community	County	Award	Years	Population	Tree Planting & Initial Care	Tree Maintenance	Tree Removal	Management	Utility Line Clearance	Volunteer Hours	Total Expenditures	Per Capita	Trees Planted	Trees Pruned	Trees Removed
SE	Bel Aire	Sedgwick	TCUSA	30	8000	\$6,500	\$10,200	\$425	\$100	\$0	0	\$17,225	\$2.15	2	100	20
SE	Belle Plaine	Sumner	TCUSA	6	1,400	\$300	\$5,000	\$1,200	\$1,200	\$0	40	\$9,092	\$6.49	5	20	8
SE	Burlington	Coffey	TCUSA	33	2,674	\$2,682	\$531	\$4,386	\$0	\$0	0	\$7,559	\$2.84	42	0	9
SE	Derby	Sedgwick	TCUSA/Growth	33	26000	\$31,862	\$28,749	\$19,224	\$3,106	\$0	25	\$82,941	\$3.19	356	645	423
SE	Halstead	Harvey	TCUSA	48	2144	\$1,461	\$0	\$5,000	\$4,000	\$0	36	\$7,113	\$3.60	4	14	10
SE	Harper	Harper	TCUSA	29	1,243	\$6,747	\$0	\$0	\$0	\$0	60	\$8,756	\$7.04	15	6	3
SE	Haven	Reno	TCUSA	46	1,200	\$298	\$4,570	\$8,675	\$0	\$0	110	\$17,370	\$14.47	1	47	8
SE	Haysville	Sedgwick	TCUSA	26	11,406	\$1,500	\$1,400	\$12,250	\$16,800	\$768	92	\$36,219	\$3.18	40	140	35
SE	Hutchinson	Reno	TCUSA	32	39662	\$3,556	\$14,074	\$70,800	\$3,315	\$0	20	\$92,441	\$2.33	30	0	134
SE	Independence	Montgomery	TCUSA	9	8464	\$1	\$10,000	\$20,000	\$500	\$0	50	\$32,241	\$3.81	13	200	12
SE	Lindsborg	McPherson	TCUSA	41	3849	\$2,500	\$500	\$10,000	\$1,500	\$40,000	2	\$54,570	\$14.18	24	150	22
SE	Lyons	Rice	TCUSA	21	3500	\$4,000	\$4,300	\$3,675	\$15,000	\$0	20	\$13,671	\$3.91	5	15	4
SE	Maize	Sedgwick	TCUSA	22	5,735	\$2,055	\$1,601	\$24,456	\$15,000	\$0	70	\$45,547	\$7.94	7	10	8
SE	McPherson	McPherson	TCUSA	48	14000	\$7,000	\$41,480	\$10,359	\$8,212	\$134,000	100	\$204,550	\$14.61	10	200	12
SE	McPherson	Sedgwick	TCUSA	35	6801	\$2,500	\$2,500	\$8,000	\$33,500	\$4,000	329	\$61,946	\$9.11	4	307	1
SE	Newton	Harvey	TCUSA/TCOTW	50	18602	\$17,925	\$5,295	\$28,965	\$39,171	\$0	0	\$95,381	\$5.13	65	350	2500
SE	Nickerson	Reno	TCUSA	2	1049	\$0	\$0	\$3,850	\$16,500	\$0	1	\$3,885	\$3.70	0	0	7
SE	Oswego	Labette	TCUSA	36	1,791	\$1,229	\$1,726	\$3,543	\$746	\$0	80	\$10,027	\$5.60	14	20	6
SE	Oxford	Sumner	TCUSA	26	1036	\$3,280	\$14,734	\$14,701	\$0	\$0	42	\$34,647	\$33.14	5	60	9
SE	Park City	Sedgwick	TCUSA	26	9,110	\$972	\$0	\$2,000	\$59,599	\$0	10	\$62,919	\$6.91	61	25	2
SE	Pittsburg	Crawford	TCUSA	21	30,000	\$72,000	\$40,000	\$58,000	\$42,000	\$0	30	\$222,437	\$7.41	30	300	22
SE	Valley Center	Sedgwick	TCUSA/Growth	25	7947	\$22,352	\$5,722	\$11,480	\$7,500	\$0	25	\$42,924	\$5.84	42	40	20
SE	Wichita	Sedgwick	TCUSA	40	400000	\$82,704	\$524,463	\$320,608	\$3,307,191	\$0	50	\$4,236,706	\$10.59	162	6352	32564
SE	Windom	McPherson	TCUSA	33	98	\$0	\$850	\$300	\$780	\$0	180	\$8,192	\$83.59	4	10	4
SE	Winfield	Cowley	TCUSA	45	12,500	\$2,475	\$18,314	\$3,250	\$250	\$42,364	150	\$79,872	\$6.39	47	100	10
<b>SE Sub Total</b>													<b>988</b>	<b>9,111</b>	<b>35,853</b>	

District	Community	County	Award	Years	Population	Tree Planting & Initial Care	Tree Maintenance	Tree Removal	Management	Utility Line Clearance	Volunteer Hours	Total Expenditures	Per Capita	Trees Planted	Trees Pruned	Trees Removed
NW	Beloit	Mitchell	TCUSA	48	3469	\$2,208	\$275	\$3,250	\$192	\$28,750	5	\$34,849	\$10.05	16	15	7
NW	Colby	Thomas	TCUSA	23	5516	\$0	\$0	\$1,200	\$2,500	\$24,000	200	\$34,658	\$6.28	2	0	0
NW	Formoso	Jewell	TCUSA	41	92	\$610	\$987	\$3,363	\$6,634	\$0	240	\$19,944	\$216.78	4	46	13
NW	Goodland	Sherman	TCUSA	47	4470	\$2,450	\$1,800	\$500	\$500	\$48,450	0	\$53,700	\$12.01	15	90	10
NW	Hays	Ellis	TCUSA	47	21116	\$4,884	\$5,380	\$24,503	\$91,827	\$0	0	\$126,594	\$6.00	357	215	77
NW	Russell	Russell	TCUSA	39	4200	\$600	\$4,900	\$22,315	\$350	\$0	0	\$28,165	\$6.71	6	343	23
<b>NW Sub Total</b>													<b>400</b>	<b>709</b>	<b>130</b>	

District	Community	County	Award	Years	Population	Tree Planting & Initial Care	Tree Maintenance	Tree Removal	Management	Utility Line Clearance	Volunteer Hours	Total Expenditures	Per Capita	Trees Planted	Trees Pruned	Trees Removed	
SW	Dodge City	Ford	TCUSA	50	27,663	\$33,900	\$43,860	\$16,560	\$121,560	\$0	12	\$215,880	\$7.80	43	12	257	
SW	Garden City	Finney	TCUSA	48	30,120	\$12,600	\$27,450	\$34,550	\$3,200	\$187,000	18	\$265,426	\$8.81	74	15	26	
SW	Greensburg	Kiowa	TCUSA	18	740	\$944	\$1,680	\$560	\$250	\$704	15	\$4,138	\$5.59	2	25	2	
<b>SW Sub Total</b>													<b>119</b>	<b>52</b>	<b>285</b>		
<b>Grand Total</b>						<b>\$2,306,527</b>	<b>\$4,150,379</b>	<b>\$4,717,084</b>	<b>\$5,259,682</b>	<b>\$5,676,278</b>	<b>\$5,676,278</b>	<b>8,309</b>	<b>\$22,527,487</b>	<b>\$17.12*</b>	<b>7,560</b>	<b>39,969</b>	<b>43,148</b>

\*=Average

# Tree City USA Growth Award

What is it? The Growth Award is a step-above just being a Tree City. It shows that more than just the minimum standards have been met, and your community has made a more substantial commitment to their urban forestry program.

## **The Five Growth Award Categories:**

- A. Building the Team (24 Qualifying Activities and 89 Available Points)**
- B. Measuring Trees & Forests (11 Qualifying Activities and 71 Available Points)**
- C. Planning the Work (12 Qualifying Activities and 81 Available Points)**
- D. Performing the Work (25 Qualifying Activities and 96 Available Points)**
- E. The Community Framework (24 Qualifying Activities and 89 Available Points)**

A total of at least 10 points are required. Activities range in value from 1-10 points and multiple categories can be combined in the total score.



*City of Valley Center, KS*  
**ARBOR DAY PROCLAMATION**  
**2026**



**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees, and

**WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS** Arbor Day is now observed throughout the nation and the world, and

**WHEREAS** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and

**WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS** trees in our City increase property values, enhance the economic vitality of business areas, and beautify our community.

**NOW THEREFORE**, I, James E. Truman, Mayor of Valley Center, Kansas, do hereby proclaim

**April 24th, 2026, as ARBOR DAY in the City of Valley Center,**

And I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

**FURTHER**, I urge all citizens to plant trees and promote the well-being of this for future generations.

Dated 24th day of April 2026

---

**Mayor, James E. Truman**

**OLD BUSINESS**

**A. ORDINANCE #1443-26:**

Community Development Director Fiedler will present Ordinance #1443-26 for 2<sup>nd</sup> reading. This will amend the Valley Center City Code Book to provide consistency in sign regulations for residential districts.

- Ordinance #1443-26

**ORDINANCE NO. 1443-26**

**AN ORDINANCE OF THE CITY OF VALLEY CENTER, KANSAS, INCLUDING NEW PROVISIONS OF THE VALLEY CENTER CITY CODE BOOK CHAPTER 17.07.08 AND ALL CONFLICTING ORDINANCES.**

**NOW THEREFORE, BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1. 17.07.08.A Zoning District Regulations.** The following district regulations shall be amended to include A-1 Agricultural District.

**Section 2. 17.07.08.B Zoning District Regulations.** The following district regulations shall be amended to include R-1A, R-1B, R-2, R-3, and RR-1 Residential Districts and MH-1 Manufactured Home Park District.

4.d. **Maximum Gross Surface Area.** Real estate signs: 6 square feet per lot; provided that one sign not more than 100 square feet in area announcing the sale of lots and/or houses in a subdivision may be located on such development. Such sign shall be removed when 90% of the lots in the subdivision have been sold. Sign announcing the sale of lots shall be permitted, the permit is valid for 10 years from the issuance date, at which time the sign shall be removed or permit re-applied.

**Section 3.** This Ordinance shall take effect and be in force from and after its passage, approval, and publication once in the official city newspaper.

**PASSED AND APPROVED** by the Governing Body of the City of Valley Center, Kansas, this 21<sup>st</sup> day of April 2026.

First Reading: April 7, 2026

Second Reading: April 21, 2026

\_\_\_\_\_  
James E. Truman, Mayor

ATTEST:

\_\_\_\_\_  
Amanda Park, City Clerk

{SEAL}

**OLD BUSINESS**  
**RECOMMENDED ACTION**

**A. ORDINANCE #1443-26:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION**

**Staff recommends approval of Ordinance #1443-26 for 2<sup>nd</sup> reading.**

**OLD BUSINESS**

**B. DISCUSSION OF BRUSH PILE:**

**Public Works Director Eggleston will present Burn Permit Requirements. No staff recommendation at this time.**

- **Burn Permit Requirements**



## Options for the operation of the Valley Center Brush Pile

- Continue operations as is:
  - Friday & Saturday from 8AM to 5PM. (option of less frequency of weekends open)
    - Pros: Possibly least expensive option.
    - Cons: Open access that leads to more options of unauthorized use and oversized or prohibited material being left.
    - If burning continues to be utilized as a disposal method, there will be continued risk of KDHE violations, smoke complaints, and difficult to catch a day where burning fits withing our permit regulations.
  - Optional use of a contractor to load and haul brush away. (approx.. \$575 per 50yd load. (\$15k to \$50k per year depending on frequency that the pile is open.)
    - This takes burning off the table along with any risks associated with that activity.
- Add a secure gate with either code/card access:
  - Pros: Better control over who is using the facility (Valley Center Residents). Could reduce the amount of debris left at the facility.
  - Cons: \$10 to 15K initial cost (equipment and software for code/card administration would be more). Ongoing maintenance costs.
- Automated resident access system:
  - Cons: High potential startup costs (18 to 40k depending on equipment). Ongoing support & maintenance costs. (2 – 10k per year depending on the software needed).
  - Pros: Virtually “hands-off” operation if using contractor to haul debris away. Secure location access.
- We could charge a per use fee:
  - Cons: This is added integration into our billing system and ongoing support. More billing administration.

These options are estimates based on quotes, inquiries with other cities, and suggestions. This is intended to be a topic for discussion and not necessarily for action. These are purely the board’s decision.

Sincerely,

Rodney Eggleston  
Public Works Director

**OLD BUSINESS**

**C. UPDATE HB 2745/2043 AS IT PERTAINS TO VALLEY CENTER  
DEBT/BONDING :**

**City Administrator Kastens will update the council on the status of the bill and the impact to developments and Valley Center's current debt load/progress.**

**NEW BUSINESS**

**RECOMMENDED ACTION**

**A. CITY PROMOTIONAL SERVICES RFP:**

Community Development Director will present the RFP (request for proposals) for 2026 Promotional/ Advertising Services.

**Should Council choose to proceed**

**RECOMMENDED ACTION**

**Staff recommend motion to approve the RFP for 2026 Promotion/ Advertising services and authorize staff to collect proposals and present selected bidder at future City Council meeting.**



**REQUEST FOR PROPOSALS**  
**2026 Community Promotion/ Advertising**  
**RFP Submission Deadline: April 29, 2026 5:00 PM**

**OVERVIEW**

The City of Valley Center, Kansas (“City”) is requesting proposals from suitably qualified and experienced companies (“Bidders”) to provide City promotional and advertising opportunities. The primary goal of the City is to promote moving to Valley Center by highlighting the housing developments and incentives along with the City amenities.

The City is seeking a company to coordinate, produce, monitor and report on an advertising campaign centered around our housing opportunities, using multiple platforms to appeal to our target audience.

Proposal must include a minimum of three professional references, for similar campaigns. These references should be attached to the Proposal Submission Form and include current contact information including name, address, telephone number, and email address.

Questions from bidders regarding this RFP shall be sent to Kyle Fiedler, Director of Community Development, by April 28, 2026 at 5:00 pm at 316-755-7310, ext. 103 or [kfiedler@valleycenterks.gov](mailto:kfiedler@valleycenterks.gov).

Completed proposals must be received no later than April 29, 2026, 5:00 PM and delivered to: City of Valley Center, City Hall, ATTN: City Clerk Amanda Park, 121 S. Meridian Ave., P.O. Box 188; Valley Center, KS 67147, clearly marked “RFP – Community Promotion.”

NOTE: The City reserves the right to reject all proposals. Proposals received after this deadline may be refused and deemed ineligible for consideration at the City’s sole discretion.

**Selection of Contractor**

The City of Valley Center reserves the right to accept a proposal and enter into an agreement as a result of the initial proposals received, or alternatively, it may elect to conduct negotiations with those Bidders as determined by the City, to be within an acceptable competitive range, or alternatively, to negotiate separately with any Bidders when it is determined to be in the best interest of the City. In addition, the City may request that Bidders provide a best and final offer. The City may negotiate any proposal or best and final offer at any time after the deadline for the submission of proposals.

A contract will then be negotiated between the selected Bidder and the City, with each agreeing to the terms of the contract and affixing authorized signatures. The new contractor will be

required to complete all forms and certifications if required by the City, State, and Federal governments. The City may reject any or all proposals and may waive informalities and minor irregularities in any proposal received.

### **Proposal Requirements and Examination of Work to be Performed**

The bidder is required to thoroughly examine the request for proposal requirements and the work contemplated, and it will be assumed that the contractor has investigated and is satisfied as to the requirements. It is mutually agreed that submission of a request for proposal shall be considered prima facie evidence that the contractor has made such examination.

Before submitting the request for proposal, the Bidder shall examine the scope of work. By submitting a proposal, the bidder, if selected for award, shall be deemed to have accepted the terms of this RFP.

### **GENERAL INFORMATION**

This RFP contains instructions governing the content of the proposals and the format in which they are to be submitted. It does not attempt to define all the contract needs nor detail them. Rather, it is flexible and allows for the credentials of the contractor to be demonstrated in the areas of expertise necessary to the contract. There are mandatory requirements to be met, but should the contractor foresee the need for qualification of the effort or additional requirements, concise and relevant discussion is encouraged.

### **SCOPE OF SERVICES, BACKGROUND, AND PURPOSE**

The City of Valley Center has \$15,000-20,000 budgeted for marketing and promotional efforts for 2026, which will focus on the multiple housing developments and amenities the community has to offer, with attracting new residents to Valley Center. The City is seeking proposals that can provide the City with any combination of the following strategies:

- Display: Banner ads on websites, with focus on housing websites, e.g. realtor.com and Zillow.com
- Pre-Roll: skippable/un-skippable video ads before online content
- CTV: un-skippable video ads on internet connected TV screens, e.g. Hulu, Roku, etc.

The following can also be included in your proposal, but is not required:

- TVC: Television commercial or spot on traditional cable broadcast.

All items produced will become property of the City and copies shall be provided to the City for use at our discretion.

### **Target Audience**

The City is looking to appeal to all genders, with a primary target of parents and grandparents (ages 30-65) of school-age children (ages 3-18).

## **Timeline**

Proposals due April 29, 2026 at 5:00 pm.

Council will consider awarding bid May 5<sup>th</sup>.

City would like to see advertisements beginning within 6 weeks of award, this could be a phase approach.

## **Submission**

The following items are required at minimum for inclusion in your submission:

- 1) Strategy proposed, number of estimated impressions, cost
  - a) These can be total over the entire campaign, or broken down monthly
  - b) Allow for a-la-carte selection of strategies
- 2) Timeline
  - a) Estimated timeline of production and implementation for each strategy
- 3) Demographics
  - a) Using our target audience, provide us with demographics you will use to guide our strategy placement
- 4) Tracking
  - a) How will you be reporting trends and impact to the City?
  - b) How frequently will you provide these reports?

## **Responsibilities**

- 1) The winning Bidder will provide staff able to perform work at the highest standards. The City reserves the right to demand the replacement of Bidder's staff who do not meet the City's standards for safety, or professionalism,
  - a) Bidder must provide an emergency contact list identifying the names, positions held, and phone numbers of key personnel.
  - b) Attend meetings and/or site inspections of properties as requested.

## **CONTACT INFORMATION**

Kyle Fiedler, Community Development Director  
545 W. Clay St. Valley Center, KS 67147  
316-755-7310, Ext. 103  
[kfiedler@valleycenterks.gov](mailto:kfiedler@valleycenterks.gov)

**PROPOSAL SUBMISSION FORM**  
**SIGNATURE AND BID SHEET**

2026 COMMUNITY PROMOTION/ ADVERTISING FOR THE CITY OF VALLEY CENTER

Submission Deadline: **April 29, 2026 by 5:00 PM**

I/We hereby submit a proposal to furnish the services set forth within this Request for Proposal to Provide Services during the contract period in accordance with the specifications. I, the undersigned, hereby certify that I (we) do not have any real or substantial conflict of interest sufficient to influence the bidding process on this bid. A conflict of substantial interest, or the appearance thereof, is defined as any circumstance which would lead a reasonable person to believe a compromise of an open competitive bid process has occurred.

Legal Name of Person, Firm, or Corporation \_\_\_\_\_

Telephone \_\_\_\_\_

E-Mail \_\_\_\_\_

Mailing Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip Code \_\_\_\_\_

FEIN Number \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Signature \_\_\_\_\_ Title \_\_\_\_\_

If awarded a contract and the primary contact will be other than above, indicate name, mailing address and telephone number below:

Name \_\_\_\_\_

Address \_\_\_\_\_ City & State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

Website \_\_\_\_\_

**BID (please fill out the proposed impressions and cost for each strategy and note if that is monthly or annually):**

Strategy	Impressions	Cost
Display		\$
Pre-Roll		\$
CTV		\$
TVC		\$

**Additional information is included on an attached sheet(s) should include:**

- **Timeline**
- **Demographics**
- **Tracking**
- **Three references for similar campaigns**
- **Other information you determine to be pertinent for your proposal**

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. REQUEST FOR THE USE OF 225 W MAIN & FARMER’S MARKET  
SIGNAGE IN THEROW:**

Chris Strunk will request the use of 225 W Main for the Farmer’s Market for 2026 as well as allowing the placement of Farmer’s Market signage in the ROW.

**Should Council choose to proceed**

**RECOMMENDED ACTION**

**Staff recommends motion to approve the request for the placement of Farmer’s Market signage in the ROW as well as the use of 225 W Main for the 2026 Farmer’s Market for the 2026 season.**



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**To:** Mayor Truman and city council members

**From:** Chris Strunk, president of the Main Street Valley Center board of directors

**Re:** Use of the city-owned lot at 225 W. Main Street for Farmers Market and waiver of right-of-way sign regulations to advertise Farmers Market.

Main Street Valley Center will host Farmers Market each Thursday from May 7 through Sept. 17. We request use of the city-owned lot at 225 W. Main Street. Main Street Valley Center will provide event insurance for Farmers Market.

We also request the city council waive the city's regulations for signs in rights-of-way. We plan to place signs each week around the city to alert the community to the Farmers Market.

Thank you

Chris Strunk and Main Street Valley Center Board of Directors

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. STEARMAN TEMPORARY CONSTRUCTION EASMENT FOR WATER TREATMENT PLANT:**

Public Works Director Eggleston will present temporary construction easement.

**Should Council choose to proceed**

**RECOMMENDED ACTION**

**Staff recommends approval of Temporary Construction Easement and approve the Mayor to Sign.**



Title: Request for Approval of Temporary Construction Easement Offer Letter – 505 S Sheridan  
To be purchased from Marc D. and/or Mary F. Stearman.

April 21, 2026

Dear Members of the Valley Center City Council,

I am writing to formally request the approval of the Construction Temporary Easement Acquisition offer letter for 417 S Sheridan Ave. In accordance with legal requirements and ethical standards, it is imperative to ensure that property owners affected by such acquisitions receive fair compensation for the use of their land.

By approving this offer, the City Council will not only demonstrate its commitment to upholding the property owners' rights but also facilitate the smooth progress of this portion of the Water Treatment Plant project for the benefit of our community.

The offer letter needs to be signed by the mayor in order maintain KDOT audit compliance.

Thank you for your attention to this request.



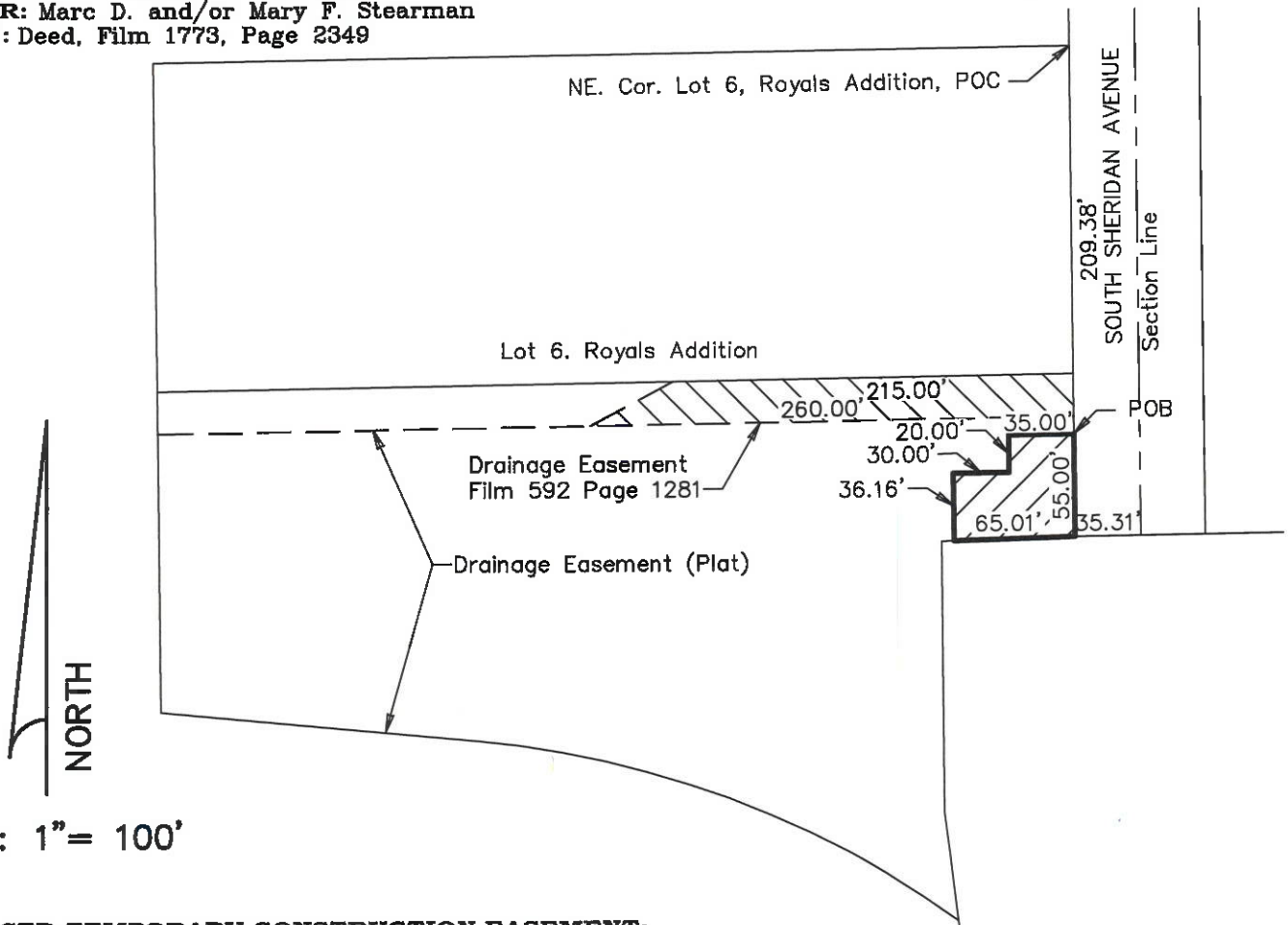
Main Office  
2908 North Plum Street  
Hutchinson, KS 67502  
Office: (620) 665-7032  
Fax: (620) 663-7401

# Garber Surveying Service, P.A.

Branch Offices  
Manhattan 785-320-4810  
McPherson 620-241-4441  
Newton 316-283-5053  
Salina 785-404-6302  
Wichita 316-260-9933

**SURVEY FOR:** BURNS & McDONNELL  
**OWNER:** Marc D. and/or Mary F. Stearman  
**DOC.#:** Deed, Film 1773, Page 2349

**Project No. G2023-3**

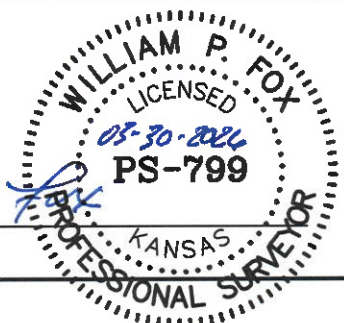


**PROPOSED TEMPORARY CONSTRUCTION EASEMENT:**

A Tract of land in Lot 6, Royals Addition, Valley Center, Sedgwick County, Kansas, more particularly described by William P. Fox, Professional Surveyor #799, on March 30, 2026, as follows: Commencing at the Northeast corner of Lot 6, as platted, in Royals Addition, Valley Center, Sedgwick County, Kansas, Thence South on the East line of said Lot 6, for a distance of 209.38 feet to the Point of Beginning; Thence West, perpendicular to the East line of said Lot 6, for a distance of 35.00 feet; Thence South parallel with the East line of said Lot 6, for a distance of 20.00 feet; Thence West, perpendicular to the East line of said Lot 6, for a distance of 30.00 feet; Thence South parallel with the East line of said Lot 6, for a distance of 36.16 feet, more or less, to a point on a Southerly line of said Lot 6; Thence East on a Southerly line of said Lot 6, for a distance of 65.01 feet to a Southeasterly corner of said Lot 6; Thence North on the East line of said Lot 6, for a distance of 55.00 feet to the Point of Beginning. The described tract contains 3013 square feet, more or less.

Valley Center Raw Water Line  
**TRACT MAP**  
Stearman  
Royals Addition

*William P. Fox*  
William P. Fox PS# 799



PROJECT: G2023-3

DATE: 4/21/2026

COUNTY: Sedgwick

DOCUMENT NO: Deed, Film 1773, Page  
2349

LOCATION: 505 S Sheridan Ave. Valley Center, Kansas 67147

Dear Sharp Family Revocable Trust,

The City of Valley Center has approved a program for the construction and improvements of the above-mentioned project. To accomplish the anticipated improvements, it will be necessary to acquire certain real property as indicated on the engineering plan and more particularly described in the instruments which will be presented to you for signature(s), if you are receptive to the offer.

Based upon the fair market value of such real property, as determined by established procedures, the City of Valley Center is offering you the sum of one thousand, five hundred, fifty-three dollars and forty-one cents (\$1353.41) for your real property, which has been determined to be just compensation for your property, or the portion thereof to be acquired.

**The amount quoted includes the following items:**

Other easements, if any: Temporary Construction 3301 Sq Ft

The above offer will not be altered unless additional value information or evidence is presented or otherwise becomes known to the City of Valley Center. In such a case, it will then be necessary to have an administrative review to determine if the offer should be changed. Should our offer not be acceptable to you, our only alternative under established procedure is to proceed under the laws of eminent domain (sometimes known as "condemnation" procedure).

In the event of either negotiation or condemnation, the landowner will be paid in the full amount of the negotiated settlement, or the amount of just compensation allowed by the court appraisers, prior to the time the City of Valley Center will require the landowner to vacate the property.

---

TOTAL COMPENSATION  
AND MEASURE OF DAMAGES: \$ 1353.41

The City of Valley Center

BY: \_\_\_\_\_  
Mayor – Jet Truman

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. SHARP TEMPORARY CONSTRUCTION EASMENT FOR WATER TREATMENT PLANT:**

Public Works Director Eggleston will present temporary construction easement.

**Should Council choose to proceed**

**RECOMMENDED ACTION**

**Staff recommends approval of Temporary Construction Easement and approve the Mayor to sign.**



Title: Request for Approval of Construction Temporary Easement Offer Letter – 417 S Sheridan

April 21, 2026

Dear Members of the Valley Center City Council,

I am writing to formally request the approval of the Construction Temporary Easement Acquisition offer letter for 417 S Sheridan Ave. In accordance with legal requirements and ethical standards, it is imperative to ensure that property owners affected by such acquisitions receive fair compensation for the use of their land.

By approving this offer, the City Council will not only demonstrate its commitment to upholding the property owners' rights but also facilitate the smooth progress of this portion of the Water Treatment Plant project for the benefit of our community.

The offer letter needs to be signed by the mayor in order maintain KDOT audit compliance.

Thank you for your attention to this request.

Main Office  
2908 North Plum Street  
Hutchinson, KS 67502  
Office: (620) 665-7032  
Fax: (620) 663-7401

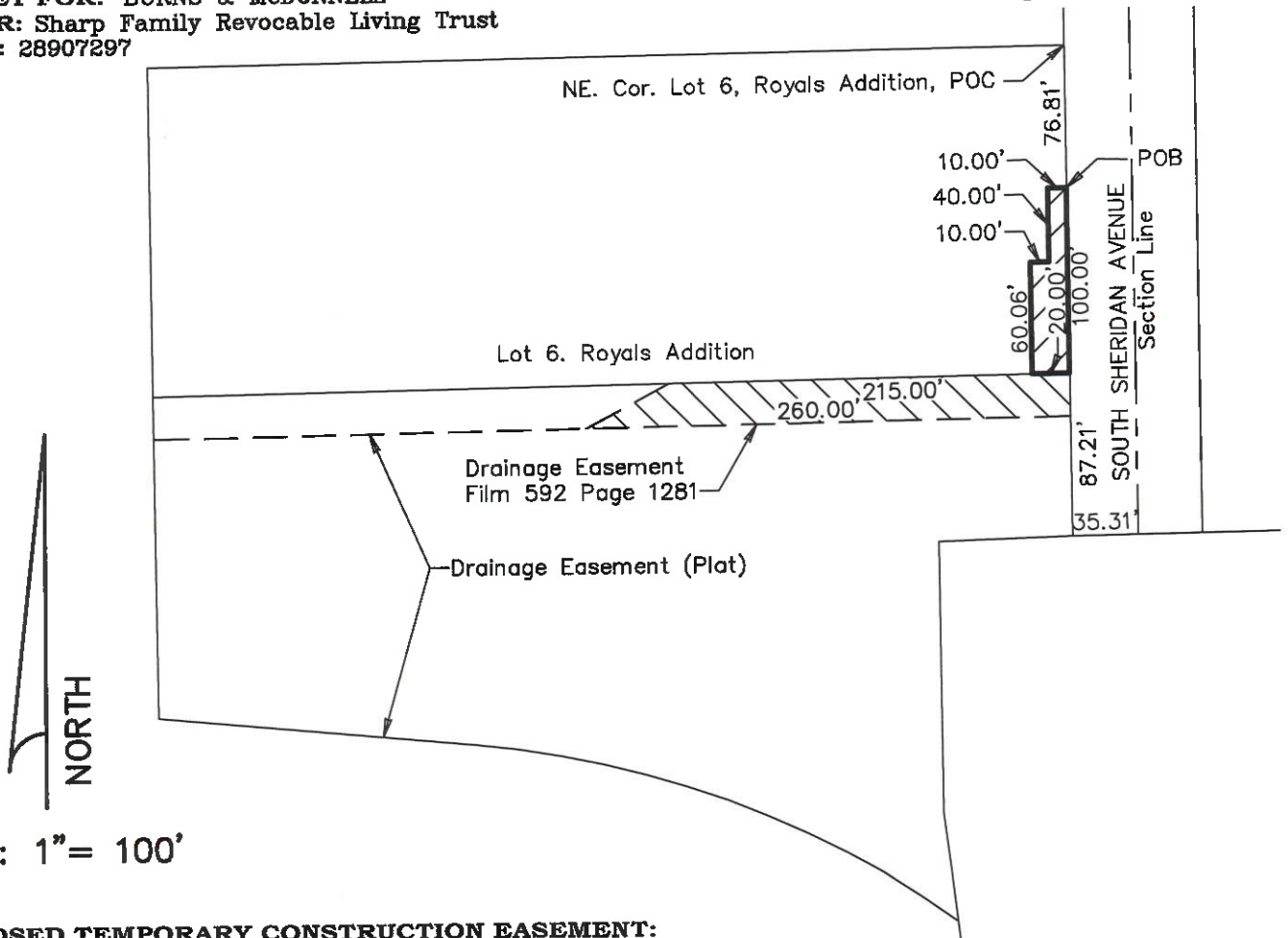


# Garber Surveying Service, P.A.

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Manhattan 785-320-4810  
McPherson 620-241-4441  
Newton 316-283-5053  
Salina 785-404-6302  
Wichita 316-260-9933

**SURVEY FOR:** BURNS & McDONNELL  
**OWNER:** Sharp Family Revocable Living Trust  
**DOC.#:** 28907297

Project No. G2023-3

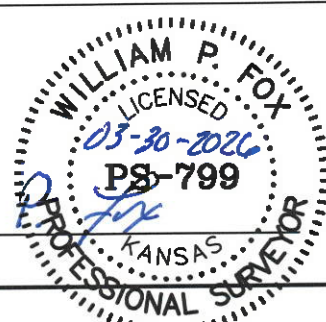


**PROPOSED TEMPORARY CONSTRUCTION EASEMENT:**

A Tract of land in Lot 6, Royals Addition, Valley Center, Sedgwick County, Kansas, more particularly described by William P. Fox, Professional Surveyor #799, on March 30, 2026, as follows: Commencing at the Northeast corner of Lot 6, as platted, in Royals Addition, Valley Center, Sedgwick County, Kansas, Thence South on the East line of said Lot 6, for a distance of 76.81 feet to the Point of Beginning; Thence West, perpendicular to the East line of said Lot 6, for a distance of 10.00 feet; Thence South parallel with the East line of said Lot 6, for a distance of 40.00 feet; Thence West, perpendicular to the East line of said Lot 6, for a distance of 10.00 feet; Thence South parallel with the East line of said Lot 6, for a distance of 60.06 feet to a point on the South line of the North 176.81 feet of said Lot 6, Thence East on the South line of the North 176.81 feet of Lot 6 for a distance of 20.00 feet to a point on the East line of said Lot 6; Thence North on the East line of said Lot 6 for a distance of 100.00 feet to the Point of Beginning. The described tract contains 1601 square feet, more or less.

Valley Center Raw Water Line  
**TRACT MAP**  
Stearman  
Royals Addition

*William P. Fox*  
William P. Fox PS# 799



Copyright © 2026 Garber Surveying Service, P.A. Saved 3/30/2026 11:11:45 AM by BFOX  
Plot Date & Time: Monday, March 30, 2026 11:16:37 AM. Draw Path: U:\A\DDA\_GSS\ES\2023\20230003\_CS\A.dwg\20230003\_Tract\_Map.dwg

PROJECT: G2023-3

DATE: 4/21/2026

COUNTY: Sedgwick

DOCUMENT NO: 28907297

LOCATION: 417 S Sheridan Ave. Valley Center, Kansas 67147

Dear Sharp Family Revocable Trust,

The City of Valley Center has approved a program for the construction and improvements of the above-mentioned project. To accomplish the anticipated improvements, it will be necessary to acquire certain real property as indicated on the engineering plan and more particularly described in the instruments which will be presented to you for signature(s), if you are receptive to the offer.

Based upon the fair market value of such real property, as determined by established procedures, the City of Valley Center is offering you the sum of six hundred, fifty-six dollars and forty-one cents (\$656.41) for your real property, which has been determined to be just compensation for your property, or the portion thereof to be acquired.

**The amount quoted includes the following items:**

Other easements, if any: Temporary Construction 1601 Sq Ft

The above offer will not be altered unless additional value information or evidence is presented or otherwise becomes known to the City of Valley Center. In such a case, it will then be necessary to have an administrative review to determine if the offer should be changed. Should our offer not be acceptable to you, our only alternative under established procedure is to proceed under the laws of eminent domain (sometimes known as "condemnation" procedure).

In the event of either negotiation or condemnation, the landowner will be paid in the full amount of the negotiated settlement, or the amount of just compensation allowed by the court appraisers, prior to the time the City of Valley Center will require the landowner to vacate the property.

---

TOTAL COMPENSATION  
AND MEASURE OF DAMAGES: \$ 656.41

The City of Valley Center

BY: \_\_\_\_\_

Mayor – Jet Truman

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**E. RIO BELLA CHANGE ORDER# 3:**

Public Works Director Eggleston will present change order #3 for a class 1 Erosion Control Mat for slope protection.

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommend approval of Rio Bella, change order #3 in the amount of \$1050.00 and approve Mayor to sign.**



**Construction Contract Change Order**

<b>Project:</b> Rio Bella	<b>Change Order No.:</b> 3
Type Project Name Here: Paving	Date Prepared: December 2, 2025
Type Project Location Here: Valley Center, KS	Prepared by: Patrick M Herman
Garver Job No.: 2400100	
<b>Owner:</b> Valley Center, KS	<b>Contractor:</b>
owner/client name: City of Valley Center	Pearson Construction
owner/client address 1: 121 S Meridian St.	2901 N. Mead
city, state, zip: Valley Center, KS 67147	Wichita, KS 67219

**Description of Work Included in Contract**  
 Grading and paving to serve Rio Bella 1st Addition in Valley Center Kansas

**Changes and Reasons Ordered (List individual Changes as: A, B, C, D, etc.)**

A. Class 1 Erosion Control Mat for slope protection

Attachments:

Contract Changes	Bid Item No.	Bid Item Description	Unit of Measure	Original Contract Quantity	Contract Unit Price	Revised Contract Quantity	Revised Unit Price	Original Contract Cost	Revised Contract Cost
A	N/A	N/A	SF	N/A	\$0.50	2100	\$0.50	\$0.00	\$1,050.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
<b>Summation of Cost</b>								<b>\$0.00</b>	<b>\$1,050.00</b>
<b>Net Cost for this Change Order</b>									<b>\$1,050.00</b>

<b>Estimated Project Cost</b>	<b>Time Change</b>
Original Contract Amount: \$879,095.75	Contract Start Date:
Previously Approved Changes: \$51,700.00	Original Contract Time (working days): 50
This Change Order: \$1,050.00	Previously Approved Changes (working days): 6
New Contract Amount: \$931,845.75	Additional Contract Time This Change Order (working days): 0
	Suspended Time (calendar days):
	New Construction Completion Date:

**THIS AGREEMENT IS SUBJECT TO ALL ORIGINAL CONTRACT PROVISIONS AND PREVIOUS CHANGE ORDERS**

<b>ISSUED FOR REASONS INDICATED ABOVE</b>	 _____ Engineer's Signature	<b>Project Manager</b>	<u>12/2/2025</u> Date
<b>ACCEPTED BY CONTRACTOR</b>	 _____ Contractor's Signature	 _____ Title	<u>12/2/25</u> Date
<b>APPROVED BY OWNER</b>	_____ Owner's Signature	_____ Title	_____ Date

**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE – MARCH 17, 2026**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

April 21, 2026 City Council Meeting44

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0004	JOHNSON AUTOMOTIVE							
I-202604074818	JOHNSON AUTOMOTIVE	R	4/10/2026	98.25		064410	O	98.25
0035	BARRY ARBUCKLE							
I-202604084823	BARRY ARBUCKLE	R	4/10/2026	800.00		064411	O	800.00
0042	LARRY LINN							
I-202604084819	LARRY LINN	R	4/10/2026	1,870.00		064412	O	1,870.00
0061	VALLEY CENTER PUBLIC LIBRARY							
I-202603314787	VALLEY CENTER PUBLIC LIBRARY	R	4/10/2026	11,472.48		064413	O	11,472.48
0077	KANSAS OFFICE OF THE TREASURER							
I-202604064805	KANSAS OFFICE OF THE TREASURER	R	4/10/2026	1,313.47		064414	O	1,313.47
0079	KDHE-DIV OF H & E LABORATORIES							
I-202604074808	KDHE-DIV OF H & E LABORATORIES	R	4/10/2026	480.00		064415	O	480.00
0091	MIES CONSTRUCTION INC							
I-202604094831	MIES CONSTRUCTION INC	R	4/10/2026	280,612.45		064416	O	280,612.45
0098	VALLEY CENTER POSTMASTER							
I-202604094833	VALLEY CENTER POSTMASTER	R	4/10/2026	6,370.00		064417	O	6,370.00
0113	VALLEY PRINT LOGISTICS							
I-202604064796	VALLEY PRINT LOGISTICS	R	4/10/2026	89.00		064418	O	89.00
0153	ARK VALLEY NEWS							
I-202604064797	ARK VALLEY NEWS	R	4/10/2026	249.87		064419	O	249.87
0156	BEALL & MITCHELL, LLC							
I-202604084821	BEALL & MITCHELL, LLC	R	4/10/2026	2,035.00		064420	O	2,035.00
0183	KANSAS ONE-CALL SYSTEM, INC							
I-202604064794	KANSAS ONE-CALL SYSTEM, INC	R	4/10/2026	273.98		064421	O	273.98
0196	P E C (PROFESSIONAL ENGINEERIN							
I-202604074811	P E C (PROFESSIONAL ENGINEERIN	R	4/10/2026	53,109.50		064422	O	53,109.50
0226	RURAL WATER DISTRICT #2							
I-202604064793	RURAL WATER DISTRICT #2	R	4/10/2026	41.08		064423	O	41.08
0227	SEDGWICK COUNTY TREASURER							
I-202604074812	SEDGWICK COUNTY TREASURER	R	4/10/2026	3,327.51		064424	O	3,327.51

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

April 21, 2026 City Council Meeting45

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0306	SEDGWICK COUNTY							
I-202604094826	SEDGWICK COUNTY	R	4/10/2026	1,974.51		064425	O	1,974.51
0321	DECKER ELECTRIC							
I-202604074816	DECKER ELECTRIC	R	4/10/2026	200.00		064426	O	200.00
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
I-202604084820	CHRISTOPHER MICHAEL LEE DAVIS,	R	4/10/2026	125.00		064427	O	125.00
0535	NORTHRIDGE SAND, L.L.C.							
I-202604074809	NORTHRIDGE SAND, L.L.C.	R	4/10/2026	1,033.77		064428	O	1,033.77
0601	JOY K. WILLIAMS, ATTORNEY AT L							
I-202604084822	JOY K. WILLIAMS, ATTORNEY AT L	R	4/10/2026	1,485.00		064429	O	1,485.00
0623	CORE & MAIN							
I-202604064801	CORE & MAIN	R	4/10/2026	1,922.10		064430	O	1,922.10
0646	RENTAL RANCH LLC							
I-202604074817	RENTAL RANCH LLC	R	4/10/2026	249.08		064431	O	249.08
0682	LEXIPOL LLC							
I-202604064807	LEXIPOL LLC	R	4/10/2026	2,587.66		064432	O	2,587.66
0768	MABCD							
I-202604094827	MABCD	R	4/10/2026	1,350.00		064433	O	1,350.00
0824	GALLS, LLC							
I-202604094828	GALLS, LLC	R	4/10/2026	508.06		064434	O	508.06
0825	UNITED INDUSTRIES INCORPORATED							
I-202604084824	UNITED INDUSTRIES INCORPORATED	R	4/10/2026	1,526.50		064435	O	1,526.50
0912	PATTON TERMITE & PEST CONTROL							
I-202603314786	PATTON TERMITE & PEST CONTROL	R	4/10/2026	329.00		064436	O	329.00
0944	CONKLIN CARS NEWTON FORD LINCO							
I-202604064800	CONKLIN CARS NEWTON FORD LINCO	R	4/10/2026	70,432.62		064437	O	70,432.62
1073	GORDON CPA LLC							
I-202604064802	GORDON CPA LLC	R	4/10/2026	12,000.00		064438	O	12,000.00
1081	HERITAGE FIRE SPRINKLER							
I-202604064803	HERITAGE FIRE SPRINKLER	R	4/10/2026	320.00		064439	O	320.00

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

April 21, 2026 City Council Meeting46

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1082	T-MOBILE							
I-202604074814	T-MOBILE	R	4/10/2026	115.50		064440	O	115.50
1110	KANSAS PAVING							
I-202604064804	KANSAS PAVING	R	4/10/2026	98.91		064441	O	98.91
1242	MUNIHUB							
I-202604074810	MUNIHUB	R	4/10/2026	1,000.00		064442	O	1,000.00
1258	WILDCAT CONSTRUCTION CO., INC							
I-202604094829	WILDCAT CONSTRUCTION CO., INC	R	4/10/2026	1,055,192.37		064443	O	1,055,192.37
1297	BURNS & MCDONNELL/CAS CONSTRUC							
I-202603314789	BURNS & MCDONNELL/CAS CONSTRUC	R	4/10/2026	474,400.34		064444	O	474,400.34
1376	LAMPTON WELDING SUPPLY CO., IN							
I-202604064806	LAMPTON WELDING SUPPLY CO., IN	R	4/10/2026	30.50		064445	O	30.50
1389	SITEONE LANDSCAPE SUPPLY							
I-202604074813	SITEONE LANDSCAPE SUPPLY	R	4/10/2026	169.36		064446	O	169.36
1391	ARC PHYSICAL THERAPY PLUS LP							
I-202604064798	ARC PHYSICAL THERAPY PLUS LP	R	4/10/2026	35.00		064447	O	35.00
1474	JAN-PRO REGIONAL FRANCHISE							
I-202604064795	JAN-PRO REGIONAL FRANCHISE	R	4/10/2026	5,135.00		064448	O	5,135.00
1502	ANDALE CONSTRUCTION, INC.							
I-202604094830	ANDALE CONSTRUCTION, INC.	R	4/10/2026	881,468.66		064449	O	881,468.66
1505	WORTH HYDRO							
I-202603314791	WORTH HYDRO	R	4/10/2026	1,683.50		064450	O	1,683.50
1527	DYNAMIC DISCS, INC							
I-202604094832	DYNAMIC DISCS, INC	R	4/10/2026	500.00		064451	O	500.00
1530	ARMOR EQUIPMENT							
I-202604094835	ARMOR EQUIPMENT	R	4/10/2026	150,000.00		064452	O	150,000.00

VENDOR SET: 02 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

April 21, 2026 City Council Meeting47

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	43	3,028,015.03	0.00	3,028,015.03
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 02 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	43	3,028,015.03	0.00	3,028,015.03

VENDOR SET: 03 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

April 21, 2026 City Council Meeting48

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0157	KYLE FIEDLER							
I-202603314788	KYLE FIEDLER	R	4/10/2026	61.25		064453 0		61.25

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	61.25	0.00	61.25
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
	VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

VENDOR SET: 03 BANK: APBK TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
	1	61.25	0.00	61.25

VENDOR SET: 04 City of Valley Center  
 BANK: APBK PEOPLES CHECKING  
 DATE RANGE: 0/00/0000 THRU 99/99/9999

April 21, 2026 City Council Meeting49

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0251	ROGER STEWART							
	I-202604084825 ROGER STEWART	R	4/10/2026	26.00		064454 0		26.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	26.00	0.00	26.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: APBK TOTALS:	1	26.00	0.00	26.00
BANK: APBK TOTALS:	45	3,028,102.28	0.00	3,028,102.28
REPORT TOTALS:	45	3,028,102.28	0.00	3,028,102.28

SELECTION CRITERIA

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VENDOR SET: \* - All  
 VENDOR: ALL  
 BANK CODES: All  
 FUNDS: All

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CHECK SELECTION

CHECK RANGE: 064410 THRU 064454  
 DATE RANGE: 0/00/0000 THRU 99/99/9999  
 CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
 INCLUDE ALL VOIDS: YES

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PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
 PRINT G/L: NO  
 UNPOSTED ONLY: NO  
 EXCLUDE UNPOSTED: NO  
 MANUAL ONLY: NO  
 STUB COMMENTS: NO  
 REPORT FOOTER: NO  
 CHECK STATUS: YES  
 PRINT STATUS: Outstanding

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**CONSENT AGENDA**

**A. APPROPRIATION ORDINANCE:**

Below is the proposed Appropriation Ordinance for April 15, 2026, as prepared by City Staff.

**April 15, 2026, Appropriation**

**Peoples Bank                   \$    3.028.102.28**

**STAFF REPORTS**

**A. Community Development Director Fiedler**

**B. Parks & Public Buildings Director Owings**

**C. Public Safety Director Newman**

**D. Public Works Director Eggleston**

**E. City Engineer- Scheer**

**F. City Attorney Arbuckle**

**G. Public Librarian Sharp**

**H. Finance Director Miller**

**I. City Clerk/HR Director Park**

**J. City Administrator Kastens**

**GOVERNING BODY REPORTS**

**A. Mayor Truman**

**B. Councilmember Colbert**

**C. Councilmember Scriven**

**D. Councilmember Reid**

**E. Councilmember Anderson**

**F. Councilmember Gregory**

**G. Councilmember Daniels**

**H. Councilmember Evans**

**I. Councilmember Stamm**

**ADJOURN**